



Hanson Family Chiropractic | 645 Tamalpais Drive | Corte Madera, CA 94925  
| Tel: 415-924-6500 | Fax: 415-924-2879

### **Appointment Cancellation Policy**

At Hanson Family Chiropractic there is nothing more important than our commitment to your health. We take this responsibility very seriously. In an attempt to be consistent with this, we have an Appointment Cancellation Policy that allows us to schedule appointments for all patients. When an appointment is scheduled, that time has been set aside for you and when it is missed, that time cannot be used to treat another hurting patient.

Our policy is as follows:

We request that you please give our office a 24 hour notice in the event that you need to reschedule your appointment with the doctor. This allows other hurting patients to be scheduled into that appointment. It also makes it possible to reschedule your appointment more efficiently. If a patient misses an appointment without contacting our office, this is considered a missed appointment ("No-Show, No-Call.") **A fee of \$50.00 will be charged to you for a missed appointment.**

If you are a workers' compensation or personal injury claim & cancel or no-show your appointment, we are required to contact:

- Your Employer
- Your Insurance Company
- &
- Your Attorney

If you have any questions regarding this policy, please let our staff know and we will be glad to clarify any questions you have.

We thank you for your patronage.

**I have read and understand the Appointment Cancellation Policy of the practice and I agree to be bound by its terms.**

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Patient's Signature

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Date